

HORFIELD & LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Resp Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 25th JUNE 2012				
12.10/12	Neighbourhood Partnership Report Student Leadership Conference	It was noted that feedback reports from the schools that had participated last year had been produced and would be circulated.	Johanna Holmes	
ACTIONS ARISING FROM MEETING HELD ON 10th DECEMBER 2012				
10.12/12	Discussion Items	Local Transport Links Working group to be set up to also look at undertaking an audit of community transport/minibuses and willing drivers available	CA, GP, AG and OG (RR to be invited)	Area Coord waiting for final information on new bus routes to/from Southmead Hospital which may improve the situation. Hopefully bring this information to March 14 NP meeting. NP then decide if this still needs to be addressed/

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ACTIONS ARISING FROM MEETING HELD ON 19th JUNE 2013				
2.06/13	Matters Arising	Public Forum. It was agreed that the issue raised in the public forum statement from Robert Barker regarding the impact the proposed Sainsbury store at Memorial Ground will have on Beaufort RD would be added to the ongoing action sheet in order to monitor progress	Ruth Quantock	ONGOING BCC Transport Development Management aware of the concerns and looking at traffic management issues in the area. Cllr Levy has written again to the Service Manager and requested a further response. To be taken forward to Traffic & Transport Sub-Grp
5.06/13	AGM Report	IT was suggested that Horfield Community Association and Aurora Springs be invited to put forward a representative on the NP	Johanna Holmes	April Richmond (NDO) to start working more closely with both group and see how we can support them.
ACTIONS ARISING FROM MEETING HELD ON 26th SEPTEMBER 2013				
04.09.13	Public Forum	Memorial Stadium. If the proposed Sainsburys superstore in the Bishopston Ward goes ahead, the Cllr on H&L NP will write to Cllr on the Bishopston, Redland and Cotham NP (copy to Mayor) requesting that Horfield residents and traders are fully consulted on proposals for spending the CIL	Cllrs Levy/Hiscott/T incknell and Emmett	ONGOING However, both NPs will have separate amounts CIL for allocating in each area.

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ACTIONS ARISING FROM MEETING HELD ON 10th DECEMBER 2013				
4.12/13	Public Forum Local Air Quality Management Steps to better Practice	It was agreed that Steve Crawshaw, Programme Co-ordinator Sustainable City and Climate Change would be invited to a future meeting to provide an update.	Johanna Holmes / Steve Crawshaw	NP to advise Area Coord
5.12/13	Public Forum Local Air Quality Management Steps to better Practice	'Staying Alive' Project. It was agreed that students from Orchard School would provide a progress update in six months	Helen Howard	Action for June 2104
5.12/13	Monks Park Open Space – new play area	A Friends of the Park Group would be created and an update on Monks Park Open Space would be provided at the next two NP meetings	Tom Penn	This will take some time to develop. Area Environment Officer to up-date NP
6.12/13	Local Traffic Schemes	Complaints had been received about an incorrect sign to the Bristol Education Centre. MS to investigate.	Mark Sperduty	Mark Sperduty to up-date at March meeting
7.12/13	Bus Stop upgrades, Filton Road	SP would clarify with colleagues where the cycle path would begin.	Stephen Pick	S Pick wasn't clear what is being requested on this

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7b.12/13	Bus Stop upgrades, Filton Road	Any trees removed would normally be replaced. SP would clarify if hedges would be replaced.	Stephen Pick	AC informed hedge won't be replaced behind new shelter as will be difficult to maintain. Low level planting instead but yet to be decided.
8.12/13	Public Right of Way – former prefab site off Dorian Road	Residents requested that a permeable surface be used to alleviate flood issues. Further information would be provided.	Mark Sperduty	Area Coord informed that surface will be tarmac so it's hard wearing, otherwise would need to be replaced regularly and there isn't a budget for this. Camber will be sloped towards ditch so water runs straight into it. COMPLETE
12.12/13	Local Health Needs Assessment	The NP agreed that a Lockleaze health and wellbeing group should be created.	Alex Wood	AW – Will be bringing an update on progress etc to the Sept 14 meeting
15a.12/13	A.O.B	Playground – Horfield Common Problems with ground underneath the equipment being saturated and muddy. NP asked for a solution to be looked into.	Tom Penn	TBC if this has already been completed

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15b.12/13	A.O.B	Employment and Enterprise Group April Retter would be asked to provide an update about what is happening with regards to the group.	Johanna Holmes	The E&E Group met on 14/2/14 – AC has requested minutes which will then be sent to the NP
ACTIONS ARISING FROM MEETING HELD ON 20th MARCH 2014				
6.03/14	Consultation of the local flood risk management strategy	No plans to advise residents on how to reduce surface water in the immediate vicinity of their home. A leaflet was probably available from the Environment Agency or Sustrans. MS agreed to find something which could be circulated or put on the NP website	Matthew Sugden	
7.03/14	Neighbourhood Working	The formal consultation re 20 mph speed limit in the local area as part of the city wide roll-out was due to take place in the next few months. It was important to notify the NP at the start of this process to ensure everyone gets the opportunity to have their say.	Johanna Holmes	

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8.03/14	NP Review	Ahead of the AGM an informal meeting to be arranged as soon as possible in April to work through the proposals and discuss how the NP might operate in future	Johanna Holmes	Informal meeting took place 8 th May COMPLETE
10.03/14	Devolved Services Report	An update on Monks Park Open space play equipment would be given at the next meeting. In the meantime the police will be reminded to monitor the park for signs of ASB which had been a problem in the past.	Tom Penn/Johanna Holmes	Continual Updates in AC Devolved Services Report. So recommend this action is removed. COMPLETE
11a.03/14	NP report	Lockleaze Youth Centre community asset transfer. It was agreed that an urgent meeting be arranged between Groundwork, Rose Richard and NP partners to discuss the matter in more detail and that the Business case be made available in advance of this meeting,	Johanna Holmes/Rose Richards	Meeting took place on 8th April COMPLETE
11b.03/14	NP report	Viability report for Horfield/Lockleaze Railway Station had been delayed, Cllr Emmett agreed to keep the NP updated	Cllr Emmett	